

AGENDA
MORGAN COUNTY COMMISSION
77 Fairfax Street, Room 101
Berkeley Springs, WV 25411

Thursday – February 1, 2018

9:30 AM - Call to Order – The Honorable Kimberly Nickles, Morgan County Clerk

Administration Items

Approval of January 17th meeting minutes, and January 19th meeting minutes (Oil Spill)

Funds request for Postage Machine – Laura Breeden

Record Management Grant from County Clerk's Office

Agenda Items

9:45 am- BOE – John Jones

10:00 am- Precinct Changes for Election – Kim Nickles (cannot change time, ad already out)

10:15 am- Karen w/Eastern Panhandle Conservation – to talk about annual sponsorship to the Eastern Panhandle Conservation District.

10:30 am – Oil Spill Clean Up at Williams Street

Consent Agenda

-Purchase/ Check Logs / Budget Revisions

Items from the Public/Miscellaneous Discussion

Recess

*Times are approximate

**Morgan County Commission Meeting
February 01, 2018**

Members present:

Commissioner Joel Tuttle, President
Commissioner Ken Reed

Also present: Kim Nickles, County Clerk, Peggy Oakes, Commission Admin.
Assistant

Public present: See attached sign in sheet

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:30 a.m.

Administration Items

Approval of meeting minutes from January 17th, and 19th, 2018

Commissioner Tuttle made a motion to approve the January 17th, and January 19th, 2018 meeting minutes.

Motion was seconded, by Commissioner Reed. Motion carried.

Funds request for Postage Machine – Laura Breeden

Mrs. Breeden request to pre-pay the postage machine quarterly so no surcharge is applied. The pre-paid postage machine will start February 2, 2018 and every quarter to keep postage on the machine.

Commissioner Reed made a motion to approve the quarterly payment on the postage machine. Motion was seconded, by President Tuttle. Motion carried.

Record Management Grant from County Clerk's Office – Kim Nickles

Mrs. Nickles informed the Morgan County Commissioners that she has brought on Peggy Gainey in a temporary part time position to fulfill the terms of the Record Management Grant. Her length of time will be determined by either the dispersal of all grant funds, or by June 30, 2018, whichever comes first.

Commissioner Reed made a motion to approve the temporary position. Motion was seconded, by President Tuttle. Motion carried.

BOE – John Jones

Robert Ratcliff Assessor Appraiser and John Jones presented their findings to the Commissioners. President Tuttle made a motion to reduce 39,800.00 to 30,000.00. Motion was seconded, by Commissioner Reed. Motion carried.

Precinct Changes for Election – Kim Nickles

Mrs. Nickles presented an Order Establishing Voting Permanent Precinct Changes to the Commission. The 3 permanent precinct changes are:

Precinct 5 – from the Community Center to Warm Springs Intermediate School.

Precinct 24 – from Greenwood Elementary School to South Morgan Fire Department.

Precinct 25 – from Cacapon State Park Cabin #31, to Cacapon State Park Bath House.

Letters will be sent out immediately from the County Clerk's Office to the voters this will affect. That would be around 2,500 voters.

Commissioner Reed made a motion to approve the Precinct Changes. Motion was seconded, by President Tuttle. Motion carried.

Eastern Panhandle Conservation Annual Sponsorship

Mr. Jim Michael, and Mr. Lynn Dunham addressed the Commission with information given to them from the Eastern Panhandle Conservation District in regards to safety equipment, maintenance of the dams, mowing, overflow pipes, and underground vermin (a.k.a – groundhogs).

All 8 dam sites have gone up in cost. Last year the cost was over \$15,000.00. They are required to comply with safety requirements in regards to mowing the hills at the dam sites. The lawn care company they use now comes from Fairmont to comply with the safety requirements. The special equipment required by the Federal Government will cost \$8 to \$10 thousand dollars.

Jim Michaels is trying to get Federal Funds to help with the pipe repairs.

The state is considering taking over the dam maintenance in about 5 to 6 years. Jim Michael is requesting \$1,000.00 from the Commission, and the State Conservation Agency will match that amount.

President Tuttle made a motion to request the Eastern Panhandle Conservation to come back in March within budget time to approve the \$1,000.00. Commissioner Reed seconded. Motion carried.

Oil Spill Clean Up at Williams Street – Vince Cichocki

The Commission asked for a RFP and it would go into March. The trench is stopping the oil for now, but after the spring rain it will go into the run. Time is important and to move forward as an emergency situation.

President Tuttle knows it could cost \$40 to \$60 thousand dollars, and believes that the process would take a couple of months, and agrees with Mr. Cichocki to move forward now as an emergency situation.

Mr. Cichocki states that Miller Contracting is a State Approved company to handle the contaminated soil and oil and to use them for this project. They can be ready to start February 12th, 2018 and would be a 2 week project before the spring rain.

President Tuttle made a motion to move forward and contract Miller Contracting to handle the contaminated soil and oil. Commissioner Reed seconded. Motion carried.

Recess @ 10:55 am

President Tuttle made a motion to recess the meeting. Commissioner Reed seconded. Motion carried

MORGAN COUNTY COMMISSION
 " MEETING SIGN-IN SHEET "

SHEET : OF:

2-1-18

NO.	DATE:	" PRINT NAME "	REPRESENTING	PHONE #	E-MAIL ADDRESS
1		LORI KICEY	SELF		
2		TOM KICEY	SELF		
3		JOHN H JONES	SELF		
4		JAMES R MICHAEL	EPCD		
5		LIN DUNHAM	EPCD		
6		JUDY STRADER	Journal		
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